

CHEDER TORAS ZEV-03009802 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	Professional Standards		1219	02/28/2019	CAP Accepted
Corrective Action History	CAP Accepted Casey Miller 02/26/2019 02:05 PM	CAP Accepted			
	CAP Submitted CHAVA SHEMESH 02/21/2019 11:31 AM	All staff are trained in Civil Rights briefly in September and more in depth in May. This teacher was new this year so he only received the abridged version in September. I will make sure in the future that all new teachers are trained completely in Civil Rights before the new school year begins.			
	Flagged Casey Miller 01/28/2019 01:26 PM	<p>Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: http://professionalstandards.nal.usda.gov/.</p> <p>One teacher at the site selected that has job duties related to breakfast and lunch in the classroom did not have civil rights training. Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..</p>			
On-Site Assessment Tool	Civil Rights		810	02/28/2019	CAP Accepted

CHEDER TORAS ZEV-03009802 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History	CAP Accepted Casey Miller 02/26/2019 02:05 PM	CAP Accepted			
	CAP Submitted CHAVA SHEMESH 02/21/2019 11:33 AM	We have modified our policy to contain the complete non-discrimination statement. It was reviewed and approved. The state agency made the correction on their end that the CEP letter to parents will automatically have the full-statement there, as well.			
	Flagged Casey Miller 01/28/2019 01:27 PM	<p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement.</p> <p>The SFA's civil rights policy/procedure contained an incorrect shortened non-discrimination statement. The SFA's letter to parent notifying households that the school participates in CEP had the shortened non-discrimination statement when it should contain the full-statement.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			